

CONDITIONS

Please note that signing the application form indicates agreement and compliance with all the following conditions – please read them carefully.

There is a three month trial period for new producers. If any problems arise within this period a meeting will be held with involved parties to try and resolve the situation. Failing this the most recent stallholder will be asked to leave.

Producers - The producer named in the application must raise, grow, produce, process or bake everything sold, and attend the market. Producers may not sell items on behalf of, or bought from, any other farm or supplier. The term producer includes the applicant's family and employees when they are directly involved in methods of production.

Groups - Groups may appoint one or more representatives to sell pooled produce on a communal stall, provided those selling are directly involved in the production of some of the produce on sale and the producer of the goods attends at least one market in three. The origin and nature of the goods should be clearly marked. *Each representative should complete their own application form.*

Local Produce - Goods must be raised, grown, produced, processed or baked no more than 40 miles from Lewes. Priority will be given to the most local producer.

Priority will be given to "Primary Producers", i.e. producers of vegetables and fruit, eggs, dairy produce and meat.

Processing - No bought-in produce may be resold without further processing. Processed goods should contain local ingredients, and all main ingredients should be listed on the application form. Producers using fair trade or organic ingredients where local sources are not available will have priority.

Organic produce - Only produce with organic certification may be sold under the label 'organic'.

Genetically Modified Produce or goods containing genetically modified products may not be sold at the market.

Permitted products – Items not listed on the producer's application are prohibited except by permission of the manager.

Traceability - Producers must display their business name and address clearly on their stall and provide information about production practices.

Pricing - Food must be marked and priced according to legal requirements. Contact your local Trading Standards office for more information.

Visits - The manager will make scheduled visits to places of production.

Complaints of suspected rule breaking must be submitted to the manager. The person who makes the complaint will not be identified to the suspected producer.

Conflicts - Any producer whose presence at the market creates a disturbance or bad atmosphere will be given a verbal warning followed by a written warning then suspension if this is unsuccessful.

Producers may be asked to supply information to the market organisers about their trade for the purpose of evaluating the market and planning future markets.

Cheese and other dairy products must be made by the producer from milk raised by the producer. Exceptions to this rule are by permission of the manager only.

Meat and fish must be raised by the producer. All meat or fish in processed foods must be raised by the producer. Animals must spend half their lives on the producer's farm. Intensive rearing of animals is discouraged and preference given to extensive models of production. Battery farmed animals and eggs are excluded.

Game must be reared and shot on the producer's land by the producer. A butcher may process game for the producer. The producer must have a current game license, a copy of which should be sent with the application form.

Wine, juice and cider must be pressed, mixed and matured from fruit grown by the producer, by the producer.

Plants must be raised by the producer from seeds or cuttings. Cut flowers are allowed when grown and arranged by the producer.

Baked goods must be mixed and baked by the producer. Ingredients may be purchased. Producers should use local ingredients wherever possible. Priority will be given to those who use local ingredients.

Preserves, pickles and chutneys must be mixed, cooked and processed by the producer, but ingredients may be purchased. Major ingredients, such as the fruit for jam, must be grown in Sussex.

Crafts must be made to a high quality out of materials grown or produced locally. Inclusion in the market is at the discretion of the manager.

Insurance and legislation - The producer is responsible for complying with all laws and regulations regarding the production, preparation, labelling, display, storage and sale of goods. Stallholders must maintain adequate public, employee and products liability insurance. A copy of this to be supplied each year with the annual application form.

All stalls selling food must be registered as a food business with the producer's local Environmental Health Department. In the case of mobile vehicles these must be registered with the EH Dept at the local authority where the vehicle is normally stored when not in use.



LEWES FARMERS' MARKET

The Lewes Farmers' Market is run by Common Cause Co-operative Limited. It is a not-for-profit enterprise which provides a direct selling opportunity for local producers, aiming to support the local land-based economy and to reduce food miles.

Lewes Farmers' Market also supports producers who take their role in conservation and the environment seriously and hopes to educate the public about the value of buying locally and encourage consumers to seek out local produce and foster links with local shops.

The market is held in Lewes pedestrian precinct on the first Saturday of every month between 9 am and 1 pm.

Market Manager: Deborah Cook
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Common Cause Co-operative Ltd is a not for profit company promoting environmentally sustainable community action. Registered in Sussex, No. 2900270. Registered office: The Green Room, 20 North Street, Lewes, East Sussex BN7 2PE

Storage - Food should be stored at least 18" off the ground to avoid contamination from dogs etc.

Hand washing facilities should be available for all stalls where unwrapped food is handled.

Ready to eat food may not be sold at a stall selling raw meat without a butcher's license.

Electric wires – these must be positioned safely, either covered on the ground to prevent tripping, or up above head height. Wiring should be safe.

Rubbish – stallholders must clear away their own rubbish. Common Cause encourages recycling of cardboard, paper and other waste. Stallholders must clear up any spillages.

Allocation of the pitches is at the discretion of the market manager.

The fee of £25 per standard sized pitch is payable on the day – preferably by cheque made out to Common Cause Co-operative Ltd. A discount of 10% will be available for payment in advance of three months or more. Fees may be subject to change, at least 2 months notice will be given.

Pitch size: Stalls must be less than 3 metres deep. The width must be agreed with the Organiser. A standard pitch is up to 2.8 metres wide. Pitches between 2.8m & 3.5m cost £30. Pitches between 3.6 & 4.2m cost £35. Pitches from 4.2-5m wide cost £50.

Non-attendance – at least 48 hours' notice is required. Any less will incur a penalty of the full fee.

Stalls – Producers must supply their own stalls. The stalls must be safe and suitable for all weather situations. 3m gazebos are not permitted. Colour is preferably green and/or white.

Setting up and packing up: The market will open at 9am and close at 1pm. Stallholders may arrive from 7am. All vehicles must be off the precinct by 8.45am. No vehicles will be allowed onto the precinct until 1pm. If everything is sold, producers must put up a 'sold out' sign and return to pack up later.

Packaging must be kept to a minimum, and paper used in preference to plastic.

Local Shops - If you supply any shops in the town, please ensure they are aware of your presence at the market. Common Cause encourages stallholders to advertise these links at the market and will not support any traders who behave in a way which could unnecessarily jeopardise the trade of local shops.

Please Note: Common Cause may make exceptions to these conditions to satisfy the needs of the market as a whole.